

St. Aloysius Leadership Meeting

Monday, October 30, 2017

Those in attendance: Beth Mauer, Chuck Koestler, Bernie Siebenaler, Cathy Schleck, Sue Mathison, Deb Heim, Elaine Burke, Eddie Kramer, Glenn Mueller, Becky Storey Hunder and Fr. Tim Biren.

The Finance Council needs to meet 4 times a year. The finance and parish council will have combined meetings quarterly. All minutes from meetings will be approved by the councils before being published. The councils agreed to dispense with parliamentary procedure.

Finance Council

1. Operating Budget

- a. Parish Subsidy: the current 10% subsidy that St. Aloysius was paying before changing to a parish with no mass, will be absorbed by Holy Redeemer and St. Charles Borromeo.
- b. October Financial Statement will reflect the changes in subsidy payment.
- c. Current Funds: Fr. Tim handed out a current expenses and money on hand in the checking account report. As of the date of the meeting, the checking account has \$28,061.04 of which \$16,348.28 is designated. Designated funds are comprised of the scholarship fund, Rooted in Faith money, Education money and Seeds of Faith money.
- d. Budget: Fr Tim went over the projected expenses for St. Aloysius. The total for the year is \$17,709. It was noted that the phone has not worked since before the Fall Festival. The group decided that Becky should call and cancel the phone and see if we can get some kind of refund. Insurance is a must and cannot be changed. Discussion on snow removal, group decided that we should keep up on snow removal. They don't want the location to look like it has been abandoned. They are anticipating lower utility bills and even discussed turning the heat off, but decided to keep it on for now. The DOW assessment number we will have to wait and see if that goes down, Fr Tim did not want to assume anything.
- e. Possible sources of revenue
 - i. Parish envelopes are available. We will try to have them available for people at community nights. We will need to decide if we will be mailing them out to people or not. Fr Tim did note that he called surrounding parishes asking them to mail any St. Aloysius envelopes that end up in their collection baskets to our parish office in St. Charles. It was mentioned that if we send a letter with the envelopes, we need to assure people that their donation will go to St. Aloysius and not St. Charles. Assure them of the process that takes place when a St. Aloysius envelope is turned in.
 - ii. Direct debit sign up will be an option for those who would like to sign up.
 - iii. Fr Tim talked about the potential of people outside of the area who have an emotional connection to the parish donating to the church. This could be done by having special collections that have a specific purpose. The Fall Festival was brought up as a possible fund source. The last one was very successful with a great turn out.

It was noted that we would not want to have a festival just to make money, that it needed to be a way to bring the community together and that putting on the festival could be harder without the Mass to communicate information. Feeling that it could be harder with many members moving on to new parishes. The Fall Festival was tabled.

2. Church & Ground Maintenance (Imminent)

- a. Snow Removal/Lawn Care: As mentioned in the expenses discussion, the councils agreed to continue snow removal. Lawn care was not discussed.
 - i. Steps will be maintained as well as the parking lot. It was noted that with the new coating on the steps we will need to get rid of the metal shovels, only vinyl shovels can be used. Chuck will be getting rid of the shovels here in the church and replacing it with a vinyl one.
- b. **Church Clean up**
 - i. Schedule: It was noted that Darlene Wendt sent in her final cleaning bill and was going to be removing her personal decorations. No date for cleaning was set, it was tabled until the next meeting.
 - ii. Removal: It was noted that there are things that will need to be disposed of or given to a new home so they would not go to waste or cause critter problems.
 - iii. Piano/Organ: Cathy reported that the organ has pipes that will not degrade, that it should be fine to stay. The pianos though should be sold or gotten rid of. They will not last in the church with the temperatures and humidity levels of the building.
 - iv. Rubbermaid containers: it was agreed that air tight containers would be needed for the linens. Decorations would need to go.
 - v. With discussion on cleaning and decoration the subject of Christmas Mass was brought up. There will not be Christmas or Easter Mass at St. Aloysius. Fr Tim explained that the transition of St. Aloysius has been harder than he thought it would be and that by just offering Christmas and Easter Masses, people may limit their spiritual life to just those two masses at St. Aloysius and not continue practicing their faith at other parishes. The goal being to keep people involved in their faith life. Sue Mathison & Elaine Burke thought that a Christmas Mass could also be a homecoming for people and that those who have special memories at the church would want to come for that. Deb Heim and Bernie Siebenaler expressed that a Christmas and Easter Mass will not make a difference financially. Deb was more interested in creating community with St. Aloysius members through a prayer services and potlucks, times to gather as a community. Fr Tim shared some of his experiences with the community since coming. Plans were made to begin

3. Church and Ground Maintenance (as needed)

- a. Church cleaning for Funeral
- b. Church cleaning for Wedding
- c. Church cleaning for Other

After discussion, it was decided that non members and members of St. Aloysius would be charged \$150 for a funeral, wedding or other occasion. This fee will cover the cost of cleaning (Becky will get estimate from Service Master) and utilities used.

- d. Weekly Checking on the church will be done by Beth Mauer. Chuck Koestler will create a check list of things for her to do/check at the parish.
 - e. Basement Upkeep: Deb noted that the carpet in the basement needs to be cleaned and that the last time it was cleaned there were still spots. Becky will not use the same company and will ask Service Master for a quote when she calls on the other matter.
4. **Insurance Coverage:** No Discussion
 5. **Advice from St Agnes:** Fr Tim directed everyone to the notes listed in the Agenda from another parish that went through the same process. Things to think about for our parish.

Pastoral Council

1. **Community Gatherings:** It was decided to have a prayer service and potluck on the 1st Sunday of each month starting Dec. 3. 5:00pm prayer service/5:30pm potluck. Becky will get the information in the upcoming Newsletter and bulletins.
2. **Homebound:** There are some homebound in the Elba area, Fr Tim will need a list so he knows who to go to. Beth Mauer agreed to making the list.
3. **AA Updates:** Elaine Burke noted that the status of the group is up in the air right now. She will try and get a confirmation on whether or not they will be doing them anymore.
4. **SEMCAC Meals on Wheels:** There is a need for Meals on wheels in the Elba area. SEMCAC has a grant to pay the mileage for volunteers. They reached out to us to see if we would have anyone interested. It has been in the bulletin for a couple of weeks to see if anyone is interested.
5. **Other on location events:** Fr Tim asked if there were any other events we should be aware of? Deb noted the annual Elba Creamery meeting in March.
6. **Faith Sharing/Bible Study Groups:** Fr Tim mentioned that during Advent there may be an opportunity for small groups or in people's homes.
7. **Newsletter:** Fr Tim asked if anyone would like to write an article for the Newsletter. Deb asked that the information for the Community Gatherings be put in.